

Cooperative Education Check List
The University of Toledo
College of Engineering
Engineering Technology Department

Name _____ Date _____

- ____ Make a decision to participate in the co-op program
- ____ Successfully complete the pre-requisite courses listed below:
 - ____ ENGT 1000 Engineering Technology Orientation
 - ____ ENGT 2000 Professional Development (must earn a "C" or better)
 - ____ ENGT 1050 (Computers for ET) or CSET 1100 (Intro to CSET)
 - ____ ENGL 1110 College Composition I (or equivalent)
 - ____ ENGL 2950 Science and Technical Report Writing
 - ____ MATH 1330 Trigonometry (or equivalent)
 - ____ 15 hours of technical courses in the major area of study
- ____ Have a minimum college GPA of at least 2.50
- ____ Fill out the co-op application and turn it in to the Engineering Technology Department's Academic Program Coordinator by specified date
- ____ Be accepted into the co-op program
- ____ Set up an appointment with Associate Co-op Director and meet with her
- ____ Sign co-op contract
- ____ Secure a co-op position
- ____ Register for ENGT 3940 001
- ____ Earn a grade of "S" (satisfactory) in ENGT 3940 001
- ____ Student and employer submits co-op evaluations
- ____ Pay co-op fee
- ____ Successfully complete three co-op assignments

